

BONITA UNIFIED SCHOOL DISTRICT

Official Minutes of the Regular Board of Education
Meeting – Wednesday, February 6, 2008

Call To Order

9643. The regular meeting of the Board of Education was called to order at 6:00 p.m. by President, Chuck Coyne at the Education Center 115 West Allen Avenue, San Dimas, California.

Members Present

Chuck Coyne, President
Patti Latourelle, Vice President
Glenn Creiman, Member
Jim Elliot, Member
Diane Koach, Member
Julian Torres-Palomino, Student Board Representative-Chaparral
Stephanie Iacobacci, Student Board Representative-SDHS

Members Absent

Jessica Lackey, Student Board Representative-BHS

Staff Members Present

Gary Rapkin, Superintendent
William Brinegar, Assistant Superintendent – HRD
Lois Klein, Assistant Superintendent – Ed Services
Ann Sparks, Assistant Superintendent - Business Services

REQUESTS TO SPEAK ON AGENDA ITEMS

No comments

CLOSED SESSION

The meeting convened in Closed Session at 6:01 p.m. to consider:

- Conference With Labor Negotiators Pursuant to Government Code 54957.6 District Designated Negotiator, Bonita Unified School District, Teachers Association (BUTA) and Classified Employees Association (CSEA).
- Consideration of Student Discipline Matters Pursuant to Education Code Sections 35146, 48900, 48915, 48918 and 48918(c). See Student Disciplinary Action for student matters under consideration.
- Public Employee Discipline/Dismissal/Release. Pursuant to Government Code Section 54957.

OPEN SESSION

9644. The meeting reconvened in Open Session at 7:15 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

9645. No action was taken in Closed Session.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Blanca Ruano.

APPROVAL OF AGENDA ORDER AND CONTENT

9646. Motion by Ms. Latourelle, seconded by Mr. Elliot and carried by 5 Ayes, 0 Noes approving agenda order and content.

FEATURED PRESENTATION

Recognition of Morgan Coberly

Mr. Kenny Ritchie, Assistant Principal of Bonita High School introduced Mr. Morgan Coberly, Bonita High School's Girl's Varsity Volleyball Coach. Mr. Coberly has been coaching at Bonita High School for five years. This year, his team made it through to the semi-finals in CIF and his teams have made it to the quarter finals for the last two years. Morgan Coberly was recently named the Inland Valley Girl's Volleyball Coach of the Year by the Inland Valley Daily Bulletin Newspaper. The Board recognized Mr. Coberly for his outstanding contribution to the students at Bonita High School.

Supporting Safe Schools

Dr. Melissa Smith, Director of Student Support Services presented a report to the Board of Education on Supporting Student Learning through Responsibility and Discipline. Highlighted in her presentation were providing successful opportunities and positive choices for all Bonita Unified School District students. She discussed standards and expectations, Progressive Interventions in Discipline, the Progressive Discipline Plan, prevention and the focus of discipline in Bonita Unified School District.

Elementary Instrumental Music
Program

Lois Klein introduced Andy Mainiero and Coby Martinez, elementary music teachers. Mr. Mainiero and Mr. Martinez gave a presentation on the District's Elementary Instrumental Music Program, grades 4-12, which is the foundation of the Bonita Unified School District instrumental music program. Two students demonstrated their skills for the benefit of the Board of Education.

COMMUNICATION-STUDENT BOARD REPRESENTATIVES

Student representative from Lone Hill Middle School addressed the Board and reported on the current activities and events taking place at Ramona Middle School

Jessica Lackey, Student Board Representative from Bonita High School was absent.

Julian Torres-Palomino, Student Board Representative from Chaparral High School reported on the current activities and events taking place at Chaparral High School and the Ed Jones Educational Center. Highlighted in his report was the end of the first semester that included lots of student activities. Chaparral is finishing its WASC accreditation work and looking forward to the committee visit the end of March. Prom is March 14. Senior Projects are due soon and everyone is on track.

COMMUNICATION-STUDENT BOARD REPRESENTATIVES-Cont

Stephanie Iacobacci, Student Board Representative from San Dimas High School, reported on the current activities and events taking place at San Dimas High School. Highlighted in her report was the start of the second semester. She reviewed winter sports and noted that the wrestling team and girl's soccer are going to CIF. Recycling bins are in place and the program is going well. This week is Counselors Appreciation Week. Mr. San Dimas contest is on February 22. New math classes have been added in the second semester to help students who are struggling, as well as an Athletic Trainer ROP class. Spring sports start next week. Students are preparing for the CAHSEE.

APPROVAL OF MINUTES

9647. Motion by Mr. Creiman, seconded by Mr. Elliot and carried by 5 Ayes, 0 Noes, approving the Minutes of the January 9, 2008 Regular Meeting of the Board of Education.
9648. Motion by Mr. Elliot, seconded by Ms. Latourelle and carried by 5 Ayes, 0 Noes, approving the Minutes of the January 28, 2008 Special Meeting of the Board of Education.

CONSENT AGENDA

9649. Motion by Ms. Latourelle, seconded by Ms. Koach and carried by 5 Ayes and 0 Noes, approving all items on the Consent Agenda.

Extended & Overnight
Educational Field Trips

9650. Approved/ratified extended and overnight educational field trips as listed. Itineraries are on file in the Educational Services Department.
- a. Bonita High School Girl's Varsity Water Polo Team to participate in America's Finest City Water Polo Tournament, La Jolla, CA, January 25-26, 2008. Supersedes July 18, 2007 Board approval due to change in the tournament dates.
 - b. San Dimas High School AP Environmental Science students to go to East Mojave National Park Reserve, CA. Supersedes January 9, 2008 Board approval to include alternate dates of February 22-24, 2008 or February 29 through March 2, 2008.
 - c. Bonita High School Varsity Baseball Team to play in Stockton, CA at a minor league professional facility used by the Stockton Ports, Stockton, CA, February 14-16, 2008.
 - d. San Dimas High School Band to attend the Spring Tour 2008 Heritage Music Festival, San Diego, CA, March 27-30, 2008.

CONSENT AGENDA-cont

Extended & Overnight
Educational Field Trips-cont

- e. Bonita High School Symphonic Band, Jazz Band, Chamber Singers and Concert Choir to attend the Heritage Music Festival, Washington, D.C., April 17-21, 2008.

2007-2008 Consolidated
Application, Part II

- 9651. Approved the 2007-2008 Consolidated Application, Part II.

Display of Designated Science
Instructional Materials

- 9652. Approved display of designated science instructional materials for grades K-12.

Display of Designated Foreign
Language Instructional
Materials

- 9653. Approved display of designated foreign language instructional materials for grades 9-12.

Agreement between BUSD &
Dr. Janice H. Carter-Lourensz

- 9654. Approved Agreement between Bonita Unified School District and Dr. Janice H. Carter-Lourensz, M.D., Inc. from February 7, 2008 through June 30, 2008.

Submittal of Smaller Learning
Communities Grant Application

- 9655. Approved submittal of Smaller Learning Communities Grant Application.

Submittal of Readiness and
Emergency Management for
Schools Grant Application

- 9656. Approved submittal of the Readiness and Emergency Management for Schools Grant Application.

Submittal of the School
Community Violence Prevention
Program Grant Application

- 9657. Approved submittal of the School Community Violence Prevention Program Grant Application.

Submission of Elementary and
Secondary School Counseling
Grant

- 9658. Ratified submission of Elementary and Secondary School Counseling Grant.

Resolution 2008-08 Women's
History Month

- 9659. Adopted Resolution 2008-08 recognizing March as Women's History Month.

CONSENT AGENDA-Cont.

**Board Policy 6173.1-Education
For Foster Youth**

“A” and “B” Warrants

9660. Approved second reading and adoption of Board Policy 6173.1-Education for Foster Youth.

9661. Approved and/or ratified “A” (payments for school employees) and “B” warrants (payment for equipment, supplies and for the services of non-school employees) as listed.

Purchase Orders

9662. Approved and/or ratified purchase orders (authorization for purchase of equipment, supplies and the services of non-school employees) as listed.

Budget Transfers

9663. Approved budget transfers between major object codes, as presented.

Independent Contractors

9664. Approved Independent Contractor Agreements between Bonita Unified School District and consultant(s)/contractor(s). Copies of each Independent Contractor Agreement are kept on file in the Business Office.

- a. Cabrillo Marine Aquarium
- b. Cabrillo Marine Aquarium
- c. Sandy Glaser
- d. Mad Science of North Orange County
- e. Miki Evangelista and Joan Perez
- f. Capp's Kids
- g. Karen Reeves, RN
- h. Bertha Myer
- i. Jane Schaffer Enterprises
- j. Sopris West Educational Services
- k. Rosetta Stone Limited
- l. Valentines Traveling Nature Class
- m. Scott Purdy
- n. Kimberly Thoman
- o. Ed Wolfe

Surplus Property

9665. Declared items as listed as surplus in accordance with Education Code 39521 and authorized disposal.

Fourth Month Enrollment Report

9666. Approved Fourth Month Enrollment Report as of December 21, 2007.

Amended Agreement between
BUSD and Robin Oaks, Attorney
At Law

9667. Approved Amended Agreement between Bonita Unified School District and Robin Oaks, Attorney at Law, to provide legal services.

CONSENT- Cont.

Agreement between BUSD &
Team Inspections for DSA
Inspections Services-Oak Mesa

9668. Approved Agreement between Bonita Unified School District and Team Inspections for DSA inspection services related to the installation of a relocatable building at Oak Mesa Elementary School.

Amended Agreement Between
BUSD & Adolph Ziemba &
Associates-Grace Miller School

9669. Approved Agreement between Bonita Unified School District and Adolph Ziemba & Associates, Inc. to provide architectural and engineering services related to the modernization project Grace Miller Elementary School.

Amended Agreement Between
BUSD & Adolph Ziemba &
Associates-Shull School

9670. Approved Agreement between Bonita Unified School District and Adolph Ziemba & Associates, Inc. to provide architectural and engineering services related to the modernization project Shull Elementary School.

Change Order # 3 Bid 06-07:14
For Ekstrand-Angeles Contractor

9671. Approved Change Order # 3 Bid 06-07:14 for construction of modernization projects at Ekstrand Elementary School – Angeles Contractor, Inc.

Change Order # 8 Bid 06-07:06
For Lone Hill-ACC Contractors

9672. Approved Change Order # 8 Bid 06-07:06 for construction of modernization projects at Lone Hill Middle School – ACC Contractors, Inc.

Change Order # 1 Bid 06-07:17
For Roynon-Morillo Construction

9673. Approved Change Order # 1 Bid 06-07:17 for construction of modernization projects at Roynon Elementary School – Morillo Construction.

Change Order # 2 Bid 06-07:18 for
Ramona – Morillo Construction

9674. Approved Change Order # 2 Bid 06-07:18 for construction of modernization projects at Ramona Middle School – Morillo Construction.

CONSENT- Cont.

Change Order # 2 Bid 06-07:11
For Ramona – Alquest
Technologies, Inc.

9675. Approved Change Order # 2 Bid 06-07:11 for data/network cabling for modernization projects at Ramona Middle School – Alquest Technologies, Inc.

Authorize Financial Systems
Manager & Budget/Accounting
Manager to Approve B Warrants
On PeopleSoft

9676. Authorized the Financial Systems Manager and the Budget/Accounting Manager to approve B Warrants on PeopleSoft.

Authorize Staff to Seek Bids
For Modernization Construction
& Installation of Interim Housing-
Allen Avenue, Gladstone and
La Verne Heights Schools and
Ed Jones Education Center

9677. Authorized staff to seek bids for construction of modernization projects and installation of interim housing for Allen Avenue, Gladstone and La Verne Heights Elementary Schools and the Ed Jones Education Center.

Notice of Completion for
Bid 05-06:05 for Modernization
At Grace Miller

9678. Approved Notice of Completion for Bid 05-06:05 for modernization project at Grace Miller Elementary School.

Notice of Completion for
Bid 05-06:06 for Modernization
At Shull

9679. Approved Notice of Completion for Bid 05-06:06 for modernization project at Shull Elementary School.

Notice of Completion for
Bid 05-06:07 Data/Voice Network
Cabling at Grace Miller

9680. Approved Notice of Completion for Bid 05-06:07 for data/voice network cabling for the modernization project at Grace Miller Elementary School.

Notice of Completion for
Bid 05-06:08 for Data/Voice Network
Cabling at Shull

9681. Approved Notice of Completion for Bid 05-06:08 for Data/Voice Network Cabling for the modernization project at Shull Elementary School.

CONSENT- Cont.

Certificated Personnel Report

9682. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Certificated and Certificated Management employees, as listed.

Classified Personnel Report

9683. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Classified, Classified Management and Confidential employees, as listed.

Educational Conferences

9684. Approved Classified/Certificated attendance at conferences, conventions, workshops and meetings as listed. Actual and necessary expenses incurred by such attendance to be paid by Bonita Unified School District unless otherwise specified in accordance with Board Policy 2325.

One .75 FTE Allocation for
Bilingual Instructional Aides

9685. Approved a .75 Full Time Equivalent (FTE) allocation for bilingual instructional aides.

One .94 FTE for Instructional
Aide at Roynon

9686. Approved a .94 Full Time Equivalent (FTE) allocation for an instructional aide position at Roynon Elementary School.

Agreement between BUSD &
Cal Poly, Pomona for Intern
Program

9687. Approved Agreement between the Bonita Unified School District and the California State Polytechnic University, Pomona for participation in the Intern Program.

Resolution 2008-10 for Glenn
Creiman Missing January 28,
2008 Special Board Meeting

9688. Adopted Resolution 2008-10 requesting remuneration/reimbursement for Glenn Creiman missing the January 28, 2008 Special Board Meeting due to hardship pursuant to Board Policy 8140.

Donations

9689. Accepted with thanks the donation of gifts valued at \$535.84 as determined by the donor and in accordance with Education Code 35273 and directed staff to send letters of appreciation to donors on behalf of the Board of Education and staff.

DISCUSSION/ACTION AGENDA
BUSINESS SERVICES

Report on Modernization at
Lone Hill, Ekstrand, Roynon
And Ramona Schools

9690. Representatives from Bernards provided a report to the Board on the modernization projects at Lone Hill Middle School, Ekstrand Elementary School, Roynon Elementary School and Ramona Middle School.

Budget Guidelines and
Assumptions for 2008-2009

9691. Motion by Ms. Latourelle seconded by Mr. Elliot and carried by 5 Ayes, 0 Noes approving the Initial Budget Guidelines and Assumptions for the 2008-2009 fiscal year, as presented. Budget Development Guidelines establish parameters to be used by District staff in formulating the 2008-2009 budget. Guidelines establish limitations and allocations for various programs. Budget assumptions describe the ADA, Revenue Limit and Other Revenue and Expenditure Assumptions that will be used in the formulation of the 2008-2009 budget.

Discussion of Budget Development
Related Items

9692. Ann Sparks, along with Adrienne Long made a presentation to the Board on Budget Development related items. As part of the Budget Development process, a comprehensive review of revenues and expenditures is necessary to arrive at an appropriate budget for 2008-2009. Ms. Sparks discussed:
- 1) District-wide Enrollment/ADA Projections
 - 2) The Governor's Proposed 2008-2009 Budget
 - 3) Initial Staffing Report
 - a. Current 2007-2008 Staff by Site/Department
 - b. Projected Staff and Staff Overages and Shortages for 2008-2009
 - 4) Report on Compensation Costs for Employees
 - a. Cost of Step and Column Salary Adjustments
 - b. Cost of Statutory Benefits
 - c. Cost of Health and Welfare Benefits
 - d. Summary of Average Compensation Costs for 2007-2008
 - e. Salary Schedules

DISCUSSION/ACTION AGENDA
BUSINESS SERVICES

Accept 2007 Developer Fees
Justification Study As Written

9693. Motion by Ms. Latourelle, seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes, accepted the 2007 Developer Fees Justification Study as written.

Ann Sparks reported the District is currently levying a residential fee of \$1.93 per square foot and a commercial/industrial fee of \$.31 per square foot. Under current state law and as documented in the 2007 Developer Fee Justification Study the District is entitled to levy a residential fee of \$2.63 per square foot and a commercial/industrial fee of \$.42 per square foot.

HUMAN RESOURCES DEVELOPMENT

Resolution 2008-09-Release
Of Certificated Employees with
Temporary, Categorical Contracts
Or Emergency or Pre-Intern
Certificates

9694. Motion by Ms. Latourelle, seconded by Mr. Elliot and carried by 5 Ayes, 0 Noes adopting Resolution 2008-09 regarding release of employees serving in certificated positions pursuant to temporary or categorical contracts and/or pursuant to and possessing only emergency permits or pre-intern teaching certificates.

Dr. Brinegar indicated that it is advisable that the District provide notice to short term staff permits and temporary employees of their employment status for the 2008-2009 school year, prior to March 15, 2008.

SUPERINTENDENT

Call for Nominations for Membership
To Executive Board of Directors-
LA County School Trustees
Association

9695. The Board opted to not nominate a candidate at this time.

This is an optional action item for the Board at their discretion to nominate a candidate for membership to the Executive Board of Directors for the Los Angeles County School Trustees Association.

STUDENT DISCIPLINARY ACTION

9696. Motion by Mr. Elliot, seconded by Mr. Creiman, and carried by 5 Ayes, 0 Noes, Student Disciplinary Action Pursuant to Education Code #48900 (5), (j), (k) and #48915 (a)(2) and (b)(2), approved recommendation to re-admit student #31102294 to the Bonita Unified School District for the 2007-2008 school year.
9697. Motion by Ms. Latourelle, seconded by Ms. Koach, and carried by 5 Ayes, 0 Noes, Student Disciplinary Action Pursuant to Education Code #48900 (b), #48900.4 and #48915 (a)(2), (b)(2) and (c)(2), approved recommendation to expel student #701691 for the remainder of the fall semester 2007 and spring semester 2008, with placement in a Community Day School or Alternative School outside of the Bonita Unified School District.
9698. Motion by Mr. Creiman, seconded by Mr. Elliot, and carried by 5 Ayes, 0 Noes, Student Disciplinary Action Pursuant to Education Code #48900 (b), (k), 48900.4 and #48915 (a)(2), (b)(2) and (c)(2), approved recommendation to expel student #998604066 for the remainder of the fall semester 2007 and spring semester 2008, with placement in a Community Day School or Alternative School outside of the Bonita Unified School District.
9699. Motion by Ms. Latourelle, seconded by Mr. Creiman, and carried by 5 Ayes, 0 Noes, Student Disciplinary Action Pursuant to Education Code #48900 (c), (i), (k), and #48915 (b)(2), approved recommendation to expel student #72004147 for the remainder of the fall semester 2007 and spring semester 2008, with placement in a Community Day School or Alternative School outside of the Bonita Unified School District.
9700. Motion by Mr. Elliot, seconded by Ms. Koach, and carried by 5 Ayes, 0 Noes, Student Disciplinary Action Pursuant to Education Code #48900 (c), (k), and #48915 (b)(1) and (b)(2), approved recommendation to expel student #500573 for the remainder of the fall semester 2007 and spring semester 2008, with placement in a Community Day School or Alternative School outside of the Bonita Unified School District.

REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC

- Community Mr. Rioseco, parent, addressed the Board concerning the canine inspections. He voiced his concern regarding canine inspections on campus and the perception that all students are suspected of wrong-doing.
- PTA Doug Tubbs, President of PTA Council addressed the Board to make everyone aware of upcoming Founders Day celebration at several school sites. He reported attending a meeting last week regarding a demonstration by Mark Rodgers of WebGrader. He noted that it is an outstanding opportunity for parents to track their children's educational experience and stressed the importance of this program. He noted that Gladstone had a tragic loss of teacher Suzanne Goddard's husband and noted that the Gladstone School website has information for donations to the family. Also, on Friday, February 7, Gladstone Elementary School is hosting a fundraiser on behalf of the Goddard family.
- Dr. Rapkin thanked Mr. Tubbs for his fine work with the PTA.
- BUTA Debbie McCaleb, President, addressed the Board regarding the "gloom and doom" of the 2008-2009 state budget. She noted appreciation for the increase in salary this year and indicated that the teachers would work with the administration and Board to address the impact on the District's budget.
- CSEA Jody Grenier addressed the Board and noted that the Associations and District have been building a foundation of trust and team work and indicated that the Associations and the District need to stay focused and work together as a unit in the upcoming difficult times.
- BUMT Kenny Ritchie, representative from Bonita Unified Management Team addressed the Board and stated that BUMT is committed to work together with the Board to help work through the upcoming budget issues. He noted that President of BUMT, will be attending the ACSA Legislative Days on March 9 and 10, 2008 in Sacramento.

COMMUNICATIONS-BOARD/SUPERINTENDENT

Ms. Koach reported that several Board Members and staff attended the San Dimas City Council meeting last month and expressed appreciation to the City of San Dimas for working with the District in providing safe parking for the students and families using the Gladstone campus. She noted that the La Verne Youth and Family Action Committee is working well to make the community and students safer.

COMMUNICATIONS-BOARD/SUPERINTENDENT-Cont.

Mr. Elliot expressed appreciation to the San Dimas City Council member in attendance at the Board meeting and for the funding from the City of San Dimas to help with the cost of the project at Gladstone Elementary School. He appreciates the leadership that the Associations and Management Team in working with the Board and District administration to work through the budget issues for the next fiscal year.

Mr. Creiman attended the canine inspection assemblies at several schools and thanked the parents who attended the meeting to learn more about the process. He attended in January the LA County School Trustees Association conference which was very informative. He reported attending the husband of teacher Suzanne Goddard, Dale Goddard's funeral. He encouraged everyone to attend the various sports activities at all of the high schools.

Ms. Latourelle expressed appreciation for the artwork displayed in the Board Room by Grace Miller Elementary School and in particular, the quilt. She requested that the Board be included on panels at the upcoming Senior Projects presentations. She expressed condolences to the Goddard family. She reminded parents that they need to be cautious in their homes with prescription medicine to avoid the possible abuse of these medications by children. She thanked the Associations and BUMT for publicly lending their support to the Board and District administration through the upcoming tough fiscal times.

Mr. Coyne extended his condolences to the Goddard family and encouraged everyone to attend the fundraiser for the family at Gladstone Elementary School on Friday evening, February 7. He attended the basketball game at San Dimas High School with the staff of radio station, Power 106. He thanked Glenn Creiman and his wife for their hard work in putting this event together. Mr. Coyne reported that he and Pattie Latourelle would participate on the joint committee with the City of San Dimas to study the use of RAD funds.

COMMUNICATIONS-BOARD/SUPERINTENDENT-Cont.

Dr. Rapkin noted that this week is National School Counselors Week and publicly commended the counselors at each of the school for the work they do to serve our students. He commended the Board for their commitment to the arts and expressed appreciation for the elementary instrumental music program that was recognized at the Board meeting. He noted that the state budget will be watched closely and that the District will hold firm to our commitment to provide an exemplary educational program for all of our students and allow students to have access to their dreams. He thanked our student representatives who are doing a great job representing their respective schools.

MEETING DATES

The next Regular Meeting of the Board of Education will be held on Wednesday, March 12, 2008, at 7:00 p.m. at the Education Center, 115 West Allen Avenue, San Dimas.

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

The Board adjourned at 10:05 p.m.

Gary Rapkin, Ph.D, Superintendent
Secretary to the Board of Education